

**“APPLICATION FORMAT FOR ALLOTMENT OF SPACE OF SETTING UP COW  
(COMMUNICATION CELLULAR MOBILE TOWER ON WHEELS)/MBTS**

**ON COMPANY LETTER HEAD**

Date: \_\_\_\_\_

**To**

**The Assistant Commissioner (RPC),  
South Delhi Municipal Corporation,  
25<sup>th</sup> floor, Dr. Shyama Prasad Mukherjee, Civic Centre  
New Delhi-110002**

**SUB: APPLICATION FOR ALLOTMENT OF SPACE ON MONTHLY RENTAL  
CHARGES/MONTHLY FEE FOR INSTALLATION AND OPERATION OF COW  
(COMMUNICATION CELLULAR MOBILE TOWER ON WHEELS)/MBTS UNDER  
THE JURISDICTION OF SDMC**

Sir,

1. I/We, the undersigned, have carefully examined the referred policy of SDMC in respect of allotment of space for installation and operation of Communication Cellular Mobile Tower on Wheels (COW)/MBTS and apply for the same, in full conformity with the said policy along with Rules and Regulations notified by Government of India, Ministry of Communication (Dept. of Telecommunication) vide notification dated 15<sup>th</sup> November, 2016, which was published in Gazette of India on 16<sup>th</sup> November, 2016.
2. I/We understand that SDMC is not bound to accept any application it receives and not to give reasons for rejection of any application.
3. I/We have physically inspected the space/sites for installation of COW/MBTS and ready for joint survey and finalization of the location of the space/site after having fully aware of the present physical position of the space/sites.
4. After duly satisfying myself/ourselves of the present physical position of the space/sites, I/We are hereby submitting our application for the under mentioned space/sites and have enclosed the required documents as per the application along with administrative charges i.e., Rs.10,000/- per COW/MBTS (Non-Refundable), as per the provisions of the Policy, in the form of DD/Pay Order in favor of COMMISSIONER/SDMC.
5. NECESSARY DETAILS FOR SPACE OF THE COW/MBTS:  
‘A’. LOCATION OF THE SPACE/SITE FOR INSTALLATION OF COW/MBTS.
  - i. NAME OF THE COLONY:-
  - ii. NAME OF THE WARD:-
  - iii. NAME OF THE ZONE:-
  - iv. LANDMARK OF THE LOCATION:-
  - v. LATITUDE OF THE LOCATION:-
  - vi. LONGITUDE OF THE LOCATION:-

‘B’. PERMISSION TYPE

WHETHER , NEW:  OR, FOR REGULARIZATION:

(Please tick ✓)

**6. LIST OF DOCUMENTS REQUIRED TO BE ATTACHED WITH THE APPLICATION FORM:**

- i. Copy of relevant license or registration certificate issued by the Deptt. of Telecommunication, Govt. of India
- ii. Plan and location plan of the COW/MBTS duly signed by the applicant and the Structural Engineer. The Plan should include the extent of land required for establishment of the overground telegraph infrastructure for COW/MBTS.
- iii. No Objection Certificate from Archaeological Survey of India (ASI) (wherever applicable)
- iv. No Objection Certificate from Airports Authority of India (AAI) (only in case if the location is marked in 'Red' Zone in Colour Coded Zoning Map (CCZM) specified by AAI.
- v. Copy of the type test certificate issued by Automotive Research Association of India (ARAI) to the manufactures of the Diesel Generator (D) Sets along with clearance of DPCC, if applicable.
- vi. Self-declaration of SACFA Clearance, to be obtained within six months.
- vii. Indemnity bond / Affidavit as per clauses mentioned at Sl.No. 13,16,25 & 26 of the Policy in respect of allotment of space for installation of Communication Cellular Mobile Tower on Wheels ( COW)/MBTS.
- viii. Indemnity Bond indemnifying the SDMC to keep harmless from all losses /damage/ fire.
- ix. Certification of the technical design by a structural engineer attesting to the structural safety of the overground telegraph infrastructure of COW/MBTS.
- x. The names and contact details of the employees of the telecom company/service provider for the purposes of communication in regard to the application made;

**Signature and name of the Authorized Signatory  
(Designation)**

**NB: SDMC reserves the right to make any change in the Policy anytime for which the decision of the SDMC shall be final and binding on all. At the time of the submission of the application this undertaking shall be signed by the applicant and submitted along with the prescribed documents as proof of acceptance of all terms & conditions of the Policy in the event of the applicant being successful in the process.**

**DECLARATION/UNDERTAKING:**

I/we have gone through and understood the contents of this policy document and application carefully. The information furnished by me/us is true & to the best of my/our knowledge and nothing has been concealed there from. I/We agree to the allotment of space/site is being made on "as is where is basis" and accept all the terms and condition of the policy and shall be bound by the conditions given in the policy document and the Rules and Regulations notified by Government of India, Ministry of Communication (Dept. of Telecommunication) vide notification dated 15<sup>th</sup> November, 2016, which was published in Gazette of India on 16<sup>th</sup> November, 2016.

**Seen and accepted.  
Signature and name of the Authorized Signatory  
(With Office Rubber Stamp)**